

## **Minutes**

TO: Administration and Technology Committee

FROM: Clare Kindall, Chairperson

DATE: April 3, 2012

SUBJECT: Administration and Technology Committee Meeting

**In Attendance: Clare Kindall, Leon Davidoff, Steve Adler, Ron Van Winkle, Joseph Dakers, Chris Johnson, Joseph O'Brien, Carolyn Thornberry, Elly Brazell, Patrick Sullivan, Elizabeth Hewitt, Barbara Rua, Gary McBride, Alice Weibel**

The Administration and Technology Committee met on Tuesday, April 3<sup>rd</sup>, 2012 at 6:30 p.m. in Town Hall, Room 312, to discuss the following:

### **AMENDED AGENDA**

#### **1. FY2012-13 Budget – Assessor's Budget**

**The Committee reviewed the various aspect of the Assessor's Budget. This included a discussion of the revaluation process.**

#### **2. Council Budget**

**The Committee reviewed the Town Council budget in particular there was a discussion of the contributions budget.**

#### **3. Registrar of Voters**

**The Committee reviewed the Registrar of Voters budget, position schedule for use of part time workers. The Committee agreed not to propose an increase in pay for the registrars but did recommend a \$3,500 increase in pay for the deputy registrars. The Committee voted not to pay assistant registrars, as is the present practice. While there is expected to be a savings from the approved reduction in polling places, the Committee decided the budget bottom line be held at the proposed level in order to better prepare for the changes that may be necessary with the new districts.**

C: Town Council  
Ron Van Winkle, Town Manager  
Essie S. Labrot, Town Clerk  
Joseph O'Brien, Corporation Counsel  
Department Directors  
Patricia Holloway, Director, Library Services

Karen List, Superintendent of Public Schools  
Eleanor Brazell, Registrar of Voters  
Carolyn Thornberry, Registrar of Voters